

BRENT KNOLL PARISH COUNCIL

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MINUTES

**Minutes of the Meeting of Brent Knoll Parish Council on
Wednesday 3rd December 2025
at 7pm when the following
Business was transacted.**

PRESENT

Cllr R Filmer, (Chairman) Cllr J Gray, Cllr A Holmes, Cllr D Knott, **Cllr A Povey**, Cllr A Reason ,
Cllr C Townsend, Cllr T Woods, Owen Cullwick Clerk. There were no members from the public at
this meeting.

113/25: TO RECEIVE APOLOGIES AND REASONS GIVEN

Apologies received from Cllr M Borland, Cllr J Rees and Cllr C Woodward and were accepted by
the Parish Council

114/25: DECLARATIONS OF INTERESTS

Cllr R Filmer Other Registerable interest (ORI) on all matters relating to his role as Councillor for
Somerset Council. Cllr R Filmer declared an interest on a hall payment matter and the following
declared interest on payment matters for the community shop as shareholders Cllr R Filmer, Cllr T
Woods, Cllr J Gray and Cllr A Povey Cllr C Townsend

115/25: MINUTES OF THE PREVIOUS MEETINGS

The Minutes of the meeting held on the 5th November and were accepted as a true record of the
meeting and this was unanimous

116/25: PUBLIC SESSION

There were no public requests for addressing the Council at this meeting.

117 /25: PLANNING MATTERS

No Planning matters were considered at this meeting.

118/25: CLERKS REPORT

- (a) Surgery report from the 2nd December 2025 4 attendees
- (b) Footpath matter AX810 to be considered under footpaths
- (c) Enforcement Matter to be followed up at Wick Lane
- (d) Issues raised regarding vehicle speeds past horses
- (e) Police Contact PCSO Millie Hale 6113
- (f) Wick Lane Subsidence further reported
- (g) Drainage issues between resident and County raised in Burton Row

119/25: CORRESPONDENCE MATTERS

Letter from Weare Parish Council requesting support over concerns about de commissioning of the Bleadon Sluice and the Parish Council has agreed to support Weare and write a suitable letter.

Letter from a local person requesting financial grant for educational trip which will be considered once all grant applications have been lodged in January.

120/25: WORKING GROUP REPORTS**The Footpaths Team**

- (a) Decision taken to request a further Bristol Gate for installation Diamond Farm Clerk to request.

a) Footpath AX810 Requires the installation of a Bristol Gate members of the footpath to walk the area and report in January

121/25: Highways Team

Confirmation given that changes planned for Junction 22 will impact traffic flow through the Fox and Goose Junction. There will be no changes to the current layout. The work is planned in the future to improve flow along the A38.

122/25: The Green/ Car Park/ Surrounds

- (a) Cllr A Povey undertook the village green inspection in November and reported the very muddy conditions at this time of year. A suggestion of rubbish bin near the MUGA may help to reduce any unwanted items to be considered in the future
A suggestion was also made to increase the height of the fencing behind MUGA to protect the roof tiles on the new shop building.
Owen will undertake the green rota for December

123/25: The Staffing / Audit Working Group

No Meetings held last month

124/25: The Buildings/ Shop working group.

There were no Buildings group meetings planned at present

125/25: Flood Action Group

A detailed discussion took place under matters of consideration 8c

126/25: Village Contract review group

No Meetings were held in November however the two contracts agreed at the November meeting have been written to and formal contracts will be submitted to them for signing and agreement in January in readiness for the year 2026/2027

127/25: IT Working Group

A Decision was made to try for a Zoom Call with Dan Sabiter of Aubergine on January 7th to coincide with the monthly meeting perhaps as an earlier arrangement and clerk to organize this along with the team photo

128/25: Updating Council Policies

No Policy Updates at this meeting

129/25: The Somerset Council report (Cllr R Filmer)

- (i) Audit report on speed of transformation and life Factory project 10, million from Government funding
- (iii) Sunday Parking consultation ended and decision taken not charge for Sunday parking. There will be a review of parking policy in 2026
- (iv) New Planning director appointed overall costs £250,000.00
- (v) New Election costs for Parish stand along elections will be £3500-£5000 going forward
- (vi) EV charger/ partnerships through central government support of 3.5million with 25% allocation to rural Parish areas.

130/25: FINANCIAL MATTERS AND PAYMENTS

Payment List Statutory approval for December (Approved under Minute no (241/23 (March 5th 2025)

131/25: Approved Unanimously

To Consider variable Payment Listing **for December 2025**

(resolution to approve)

Room Hire Charges for the period 3rd June/30th Sept 2025	<u>£ 77.00</u>
Water 2 Business account for the period 14/03/22/09 DD	<u>£568.95</u>
Breakdown = £509.00 Laptop	
= £18.95 Office 2021 Software	
= £41.00 Set up by PC Rescue	

British Legion Wreath for remembrance in November	<u>£25.00</u>
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<u>Total of Payments</u>	<u>£670.95</u>
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Exceptional Payment not identified on the agenda for the final payment of the retained building cost and agreed for payment unanimous under good practice of supporting payments to small businesses. There are no outstanding matters as confirmed by Paul Martin project manager

A S Baker Carpentry & Building	<u>£6788.62</u> inc Vat
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Other Financial matters

- (i) 2026/2027 Budget review and consideration final decision to deferred until the 7th January 2026 when the Council will have the full documentation from Somerset on the Tax Base and associated tax bands
- (ii) November payments list pre circulated to members

132/25: NEW MATTERS OF CONSIDERATION (Decisions to be taken)

National Grid proposals for new sub station on Council owned land

The Parish Council has been approached by the National Grid for the installation of new Substation to be located on a suitable site in order to improve the outage issues that have been reported recently. The key points as listed.

- (a) National grid and Council proposal to site a new sub station on a small area inside of the fencing perimeter next to car park currently unused
- (b) The area of land would be transferred to NG Under a legal agreement and probably transferred in the sum of £1.00
- (c) NG Would be required to pay all legal fees on both sides with no cost to the Parish Council
- (d) The permissions to NG Would provide some benefits to the Parish to include provision of charging points, making good and relining car park and making good any damage to the village green and its surrounds These are matters for discussion with NG
- (e) The work would be carried out fairly soon to support the improvement to local supply
Agreed unanimously to move the project forward and arrange a further meeting NG

To report on the preparedness day on the 15th October attended by Cllr Povey and Cllr Reason

This day was supported by a number of Councils in order to maximise the services available and to assist the members to set a flood action plan in order to alleviate the worst effects of potential flooding in villages.

- Cllr Povey working on a new plan and to update previous versions
- A group of councillors Cllr Knott, Cllr Povey, Cllr Reason and Cllr Holmes will form a new flood action group and invite members of the village to join and support the plan going forward.
- To assess any grant availability in order to provide specialist equipment if required

More volunteers will be need and an article will go into the January BKN Asking for people to join this flood group going forward.

Flood alleviation project rear of the Parish Church

This is an ongoing matter whilst grants and solutions to the problem are found

Annual Play Inspections

It was decided unanimously to appoint a separate organization to carry out the annual inspection to ensure that the play area has a fresh set of eyes on it each year to compliment the current inspection regime Agreement to contact Somerset Playing Fields Association to get inspection done as early as possible.

Boundary Commission consultation

The initial plan for single member wards is to be re consulted on and this is an ongoing process which will be updated when available. The Parish Council agreed to resend our support for boundary commissions proposal for single member ward in this area.

133/25: MATTERS OF REPORT

Sourcing a larger laminated map manor farm driveway

Meeting closed at 8.50pm

DATE OF NEXT MEETING

The next full meeting of the Parish Council will be **January 7th 2026** at 7pm Parish Surgery on **January 6th 2026** 10am to 12 Noon.